

**COMMITTEE:** CENTRAL AREA      **REF NO:** CAC/23/13

**DATE:** 3 JANUARY 2024

**SUBJECT:** FUNDING REQUEST: IPSWICH GREYFRIARS  
ROUNDTABLE DEFIBRILLATOR PROJECT

**REPORT AUTHOR:** ZARA HANMAN

**SENIOR OFFICER:** ROBIN PAYNE

***Short description of report content and the decision requested:***

Ipswich Greyfriars Roundtable ([Charity Number: 1186366](#)) are looking to install 8 24/7 defibrillators across Ipswich. They are requesting a total of £7,000.00 from the Area Committees to purchase and install 7 defibrillators, one each in the South West, North West and South East areas and two each in the North East and Central areas.

Ipswich Greyfriars Roundtable are seeking £2,000.00 from the Central Area Committee to purchase and install two Artificial External Defibrillators at The Greyhound, IP1 3SE and Gilmour Piper, IP1 3JP.

The defibrillator will be available 24 hours a day, 7 days a week. The device will be externally mounted to the building, making it accessible should a visitor or person in the surrounding area experience a cardiac arrest. Defibrillators improve victims' survival chances and can be lifesaving. The intention of the project is to improve cardiac arrest survival rates in the Central Area of Ipswich.

***List of Appendices included in this report:***

- a) Appendix 1 - Completed Application Form

*This report has been prepared by Zara Hanman*

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***This report was prepared after consultation with:***

*Internal consultees*

*External consultees*

*Grant Houlden/ Adrian Game (Ipswich Roundtable Members)*

The following policies form a context to this report:

*(all relevant policies must also be referred to in the body of the report)*

*Corporate Strategy – Proud of Ipswich: Championing our Community and Revitalising our Town*

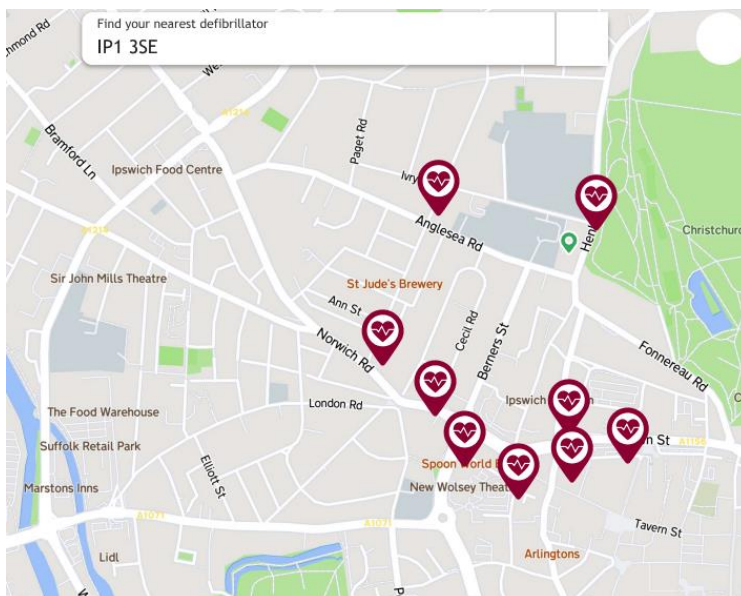
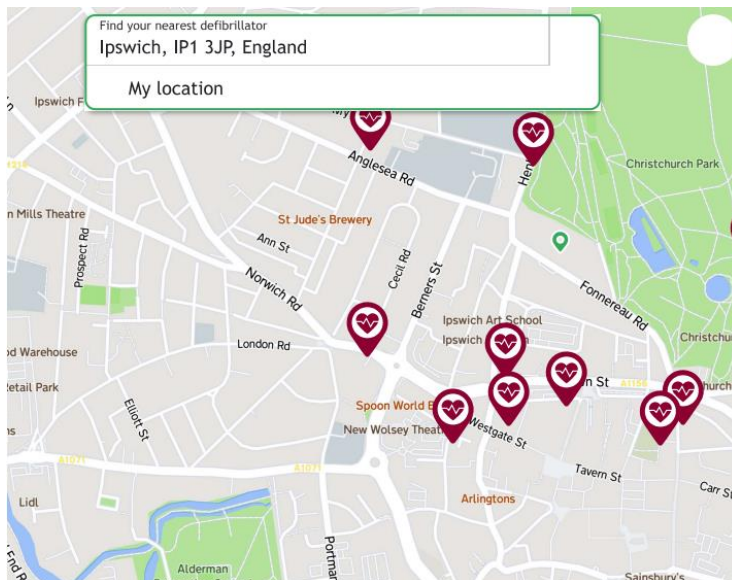
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## **1. Item of business and issues for consideration**

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- 1.1 To consider the application of Ipswich Greyfriars Roundtable and decide whether to agree to:
  - i) Option 1 - Fund the total amount requested.
  - ii) Option 2 - Fund a lesser amount to the amount requested.
  - iii) Option 3 - Not fund.
- 1.2 The Committee will make its decision based on whether the application meets the funding criteria and the funds available to the Committee.
- 1.3 Ipswich Greyfriars Roundtable was chartered in 1965 and received its charity status in 2019. The Roundtable serves as a format for young men to meet as equals, exchange ideas and improve social skills. One of the group's areas of focus is to raise awareness and money for the benefit of local causes that directly impact people in the local area of Ipswich. The Roundtable consistently raise £20,000 per year to improve the local community. One of the Roundtable's main fundraising projects in Ipswich is the Rudolf project, which has run for 53 years and has raised funds for many local causes in and around Ipswich.
- 1.4 Ipswich Greyfriars Roundtable are requesting funding from the Central Area Committee to purchase and install two defibrillators from AEDdonate at The Greyhound, IP1 3SE and Gilmour Piper, IP1 3JP. This is part of a wider project across Ipswich whereby the Roundtable are looking to install 8 new defibrillators and are requesting funding for 7 of them from the Area Committees.
- 1.5 Sudden cardiac arrest can happen to anyone, anywhere at any time. This affects people of all backgrounds, ages and health. Survival rate from a sudden cardiac arrest drops by 7-10% for every minute defibrillation (and CPR) is delayed. The average UK time for emergency services to arrive following a 999 call is 8-12 minutes. Defibrillation within 3-5 minutes of collapse can produce survival rates as high as 50-70%. Therefore, access to more public defibrillators will increase survival rates.
- 1.6 In the East of England there are around 3,600 out of hospital cardiac arrests each year in which 1 in 14 people survive. In Ipswich roughly 15,000 people are living with a heart and circulatory disease. Ipswich has 128 defibrillators whereby less than 40% (51) are available 24/7. The Roundtable would like to install 8 more 24/7 defibrillators in Ipswich, increasing that number to 59, specifically two in Central Ipswich at The Greyhound and Gilmour Piper.
- 1.7 The Roundtable's aim is to improve survival rates in Ipswich by providing local residents greater access to 24/7 defibrillators.

- 1.8 The Greyhound Pub has been selected based on heavy footfall in the area. In reviewing the 10 nearest defibs around the area, only 4 are available 24/7. The closest 24h defib is 779 yards away.
- 1.9 The Gilmour Piper Healthcare practice has been selected based on its proximity to the community, both in terms of footfall, and in its notoriety. Further, the Gilmour Piper Healthcare practice is suitable given the 'geographical restrictions' of the nearest defib having a steep incline to reach. Below maps highlight the nearest defibs in the proposed areas.



- 1.10 The AED device will be fitted by AEDdonate's approved installers to ensure they are installed correctly. Before installation the installer will visit the sites to establish the best location for the unit. The device will be fitted in an external location to ensure it is accessible to all 24/7.

- 1.11 AEDdonate offer large group online training programmes which can be delivered free of charge to anyone wanting to know more about the defibrillator and how it can be implemented in a communication style to meet the needs of everyone.
- 1.12 Both The Greyhound and Gilmour Piper are fully supportive of the project and understands their role as the guardian of the defibrillator unit.

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## 2. Links to Area Action Plan

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- 2.1 Department of Communities and Local Government - Domains of Deprivation:
- **Health and Disability**, which is an action plan priority
  - Living Environment
- 2.2 Proud of Ipswich underlying principles:
- **Promoting Community Wellbeing and Fairness in Ipswich**, which is an action plan priority

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## 3. Financial implications

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- 3.1 There is **£2,552.00** remaining unallocated in the Central Area Committee's budget, which is available to fund grant applications.
- 3.2 The table below shows the breakdown in costs.

Description of expenditure	Cost (£)
<p>7x Powerheart Defibrillator, cabinet &amp; install + VAT from AEDdonate which includes:</p> <ul style="list-style-type: none"> <li>- Cardiac Science G5   CPR Fully Automatic</li> <li>- 8 Year AED Warranty</li> <li>- Rescue Pack</li> <li>- Polycarbonate cabinet</li> <li>- Cabinet warranty (10 year structural/ 5 year electrical)</li> <li>- Custom designed sponsor board</li> <li>- Installation by approved electrician</li> <li>- Installation organised by AEDdonate installation coordinator</li> <li>- Awareness training</li> <li>- Ambulance service registration</li> <li>- Press release and social media promotion</li> <li>- 24/7 on call support</li> <li>- PAD and battery reminder service</li> <li>- Post installation care pack</li> <li>- Post 999 deployment assistance</li> <li>- Unlimited access to technical support</li> <li>- 999 deployment notification</li> </ul>	£13,398.00

<ul style="list-style-type: none"> <li>- Post deployment 'Listening and Support' service</li> <li>- Free loan AED when the unit is unavailable (subject to availability)</li> <li>- Coordinate warranty repairs</li> <li>- Defibrillator software updates</li> <li>- Postage and packaging costs included</li> <li>- £435.00 Contribution from AEDdonate (package normally costs £2349.00)</li> </ul>	
Total project costs	£13,398.00
<b>Total amount requested from Area Committees</b>	<b>£7,000.00</b>
<b>Total requested from the Area Committee</b>	South West £1,000.00
	North West £1,000.00
	<b>Central £2,000.00</b>
	South East £1,000.00
	North East £2,000.00

- 3.3 Ipswich Greyfriars Roundtable are contributing £1128.00 towards the project in Central Ipswich.
- 3.4 The Greyhound are contributing £500.00 towards the project.
- 3.5 Gilmour Piper are contributing £200.00 towards the project.
- 3.6 AEDdonate are contributing £435.00 towards each unit (taken off the cost of the package).
- 3.7 Ipswich Greyfriars Roundtable has sent the Community Engagement Team the quote for the package from AEDdonate.
- 3.8 The Greyhound and Gilmour Piper have confirmed that, as the guardians of the unit, they will take on the ongoing running costs after installation of the defibrillator. These include:
- Pads: £58.00 + VAT (to be replaced every 2 years/ once used)
  - Battery: £285.00 + VAT (every 4 years)
  - Running costs: £5 -10 (a year for power which runs a small heat to keep the gel on the pads in good condition)
  - The sites will also get the defibrillator insured however this should not negatively impact their insurance premium.
- 3.9 **The total amount requested from Central Area Committee is £2,000.00.**

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#### 4. Legal implications

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- 4.1 The Council has the power to make grants to community projects through the Area Committees. The Area Committees have delegated Executive powers and devolved budgets.
- 4.2 Area Committees have the power to award grants in accordance with Part 3, Section 2 of the Council's Constitution i.e. the Area Committee Terms of Reference.
- 4.3 Ipswich Greyfriars Roundtable has provided its constitution, annual accounts, a named bank account, and safeguarding policy as required by the Area Committee Funding Guidelines.
- 4.4 Ipswich Greyfriars Roundtable has provided confirmation that The Greyhound and Gilmour Piper are aware of the project and will take on the ongoing costs after installation of the defibrillator.

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#### 5. Risks considered

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- 5.1 Ipswich Greyfriars Roundtable and the sites are responsible for the risks associated with purchase, installation and maintenance of the AED device. The risks relating to the effective allocation of public funds are owned by the Committee.

<b>Risk Description</b>	<b>Consequence of risk</b>	<b>Risk Controls</b>	<b>Probability</b> of risk occurring taking account of controls (1 almost impossible - 6 very high)	<b>Impact</b> of risk, if it occurred taking account of actions (1 negligible - 4 catastrophic)
Vandalism of the unit.	Lifesaving treatment is not available.  Avoidable death	Strong Cabinet  Insurance	2	4
<b>Actions to mitigate risk</b>	The defibrillator unit cabinets are strong and well made. AEDdonate have seen very few units damaged/ vandalised in other locations around the UK.  The sites will notify their insurers of the defibrillator and will get it insured.			
Device unavailable or not working when required.	Lifesaving treatment is not available.  Avoidable death	Location  Maintenance  Warranties/ 'loan' unit.  Emergency Services	2	4
<b>Actions to mitigate risk</b>	The AED device will be fitted to the building by AEDdonate's approved installers to ensure they are installed correctly. Before installation the installer will visit the site to establish the best location for the unit. The device will be fitted in an external location to ensure it is accessible to all 24/7.			

	<p>The unit will be maintained by the sites and wired to the building power supply so that the gel on the pads is kept warm and in good condition. The Roundtable have had extensive conversations with both sites to discuss their responsibility of maintaining the unit going forward and the project has The Greyhound and Gilmour Pipers full support.</p> <p>The package that will be purchased from AEDdonate includes a comprehensive warranty, support and assistance. It also includes a free loan unit if the unit purchased is unavailable/</p> <p>The AED devices supplementary to the emergency services provision and are designed to stabilise a patient until an ambulance arrives.</p>
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## 6. Options

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- 6.1 **Option 1** – Approve allocation of funding of £2,000.00 to Ipswich Greyfriars Roundtable to purchase and install an Artificial External Defibrillator at The Greyhound and Gilmour Piper.
- 6.2 **Option 2** – Approve allocation of less than £2,000.00 as contribution to the same.
- 6.3 **Option 3** – Do not fund.

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## 7. Record of Decision taken

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## 8. Exemption from call in (if applicable)

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I certify that this decision is urgent and therefore exempt from call-in for the following reasons:

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Signed.....

[This must be signed by the Chair of the Area Committee]